

HOOE VILLAGE HALL

Parish property - Jun 1901 - Mar 1938 - Correspondence with the Local Government Board on a site for the parish room & on sale of parish land, applications for tenancies, fire insurance policy for the old workhouse of December 1927, sketch-plans & notes by the clerk on individual properties

P382-14-01

PLEASE NOTE. The following are transcriptions of various letters held in the East Sussex Record Office, in Lewes. East Sussex, under their reference number, P382/14/01, as given on the right, above. They have been reproduced here by kind permission of the Record Office and the present Hooe Parish Council.

General description:

This is all about the difficulties in obtaining a small piece of land on which to build a "Parish Room" for the villagers; eventually it was built and became the "Village Hall".

It comprises various official letters and agreements and small hand-written notes. At the time my grandfather was still head teacher at Hooe National School and the Clerk to the Parish Council was Richard W. Hayward.

The first letter is from the Heathfield Parish Council in reply to one sent to them by the Parish Council of Hooe. Heathfield had, obviously, sold a piece of parish property before and Hooe was asking advice on how to they should go about doing the same for the for their village's parish room.

[**NOTE!** Also included, in this documentation, is a 'Parish Property Fire Insurance' deed and an envelope, bearing the initials 'J. J. N, dated 1939, and marked "Clerk's Considered Statements Re: Parish Property" - unfortunately, the envelope is empty.]

Letter 01

This is a letter from Heathfield Parish Council to R. W. Hayward re their experience with the sale of Parish Council land. It is written on a small sheet of plain paper with a small fancy heading.

HEATHFIELD PARISH COUNCIL

BERTRAM F. WATSON
Clerk

*Heathfield
June 7, 1901*

Dear Sir,

In reply to your letter of yesterday's date, my Council have recently sold about £1300 worth of Parish Property.

The first step to take would be to get a resolution passed by the Parish Council & send a copy of same to the Local Government Board, requesting their permission to sell.

They will then give instructions for a Parish Meeting to be called to discuss the matter & if it is unanimously decided to proceed with the sale the matter would then be put into the hands of the Council's Solicitors. I think you will find no difficulty as to way of procedure when once the preliminary steps are taken.

*Yours faithfully,
Bertram F. Watson*

Mr R. W. Hayward

Letter 02

No. 72,164 1901

It will be convenient if the correspondents will -

- (1) Quote the NUMBER, REFERENCE LETTER and DATE of each letter to which they reply;
- (2) Let communications on different subjects, or relating to different Unions, or Parishes form separate letters;
- (3) Use paper of FOOLSCAP size;

*LOCAL GOVERNMENT BOARD,
Whitehall, S. W.*

12th June, 1901.

Sir,

I am directed by the Local Government Board to acknowledge receipt of your letter of the 6th instant with reference to certain property belonging to the Parish of Hooe, and to state that if the Parish Council propose to sell such property they should apply to the Board for an Order authorizing the sale and should supply the information indicated in the enclosed forms; one of the Forms No. 1 together with the Declaration and Queries, should, when duly filled up and signed, be returned to the Board; the other Form No. 1 being retained by the Parish Council.

I am, Sir, Your obedient Servant,

Assistant Secretary.

To

Mr. R. W. Hayward,
Clerk to the Hooe Parish Council

Letter 03

This is a letter from R. W. Hayward to the Local Government Board re gift of land for the Parish Room, on foolscap paper, plain, single sheet, with the title and address stamped in blue/purple and the rest handwritten.

**HOOE
PARISH COUNCIL**

Clerk's Office
**THE MOUNT
HOOE BATTLE**

29th Jany 1907

*The Secretary,
Local Government Board*

Sir,

re Site for Parish Room

The Parish Council of Hooe having received an application to provide a site for the erection of a Parish Room for the purpose of recreation and reading, the applicants being desirous of obtaining for the purpose a plot of land being a portion of Parish Property vested in the Parish Council, containing about 24 poles, marked + in red ink on the Ordnance Map attached hereto.

The Council having duly considered the application at their recent Quarterly Meeting and recognising the advantage the acquisition of such a room would be to the Parish, added to the fact that there being no other available sites in the central position in the village, resolved to further the scheme by presenting such portion of the plot named by the applicants as may be needed for the correction subject to the approval of a Parish meeting and the consent of your Honourable Board.

The Chairman of the Council was requested to call a Parish meeting for the purpose of giving consent to the action of the Council which after due notice was held on Thursday evening 24th instant when the following Resolution of the Parish Council was submitted to the meeting and agreed to unanimously.

"That this Council recommends the Ratepayers assembled at a Parish meeting to consent to the Parish Council's approval to present such portion of the plot named in the application as may be needed for the erection of a Parish Room."

I am, therefore, instructed to beg that your Honourable Board will give their sanction to the proposed gift of a site in furtherance of the project, which has the support of the Honourable T. A. Brassey; a large land owner of this district, who is prepared to bear a large part of the cost of building the room and would become one of the trustees of the room and site, in conjunction with the Vicar of the Parish and the Chairman of the Parish Council, for the time being.

*I remain, Sir,
Your Obedient Servant*

*Rich W. Hayward
Clerk*

Letter 04

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolscap-size, grey-coloured, typed, and a single sheet.

12783 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

13th February, 1907

Sir,

I am directed by the Local Government Board to advert to your letter of the 29th ultimo, with reference to the gift proposed to be made by the Hooe Parish Council of a portion of certain property belonging to the Parish as a site for the erection of a Parish Room, and to request that, in the first instance, the Board may be informed how and when the land was acquired by the Parish, in whom it was vested prior to the passing of the Local Government Act, 1894, and to what purpose the income has been applied both before and since the Act.

I am also to ask if there are any deeds or documents relating to the property; the same, or copies thereof, may be sent for the Board's inspection.

I am, Sir,

Your Obedient Servant

Assistant Secretary

Mr Richard W. Hayward

Letter 05 Foolschap, as Letter 03, but a single foolschap sheet.

HOOE
PARISH COUNCIL

12783.E.1907

Clerk's Office
THE MOUNT
HOOE, BATTLE

15 February 1907

The Secretary,
Local Government Board

Sir,

In reply to your letter of 13th inst relative to proposed gift of a site for the erection of a Parish Room. I beg to inform the Board that the plot in question was acquired by the Parish so many years back that all trace of the transaction is lost.

It probably fell into the hands of the parish authorities prior to the passing of the Unions Act through its reputed owner becoming chargeable to the parish, it having evidently been originally an enclosure of road side waste.

Prior to the passing of the Local Government Act, 1894, the property was vested in the Overseers of the Poor & Churchwardens of the parish. The income of this and other parish property was, prior to the passing of the Act of 1894, and is still, applied to the relief of the Rates. The plot in question is let at 25/- per annum, equal to 1/7th of 1d in the £ on the Rateable Value of the Parish.

There are no deeds or documents relative to the property.

I remain, Sir,
Your Obedient Servant.

Letter 06

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolschap-size, grey-coloured, typed, and a single sheet.

20,471 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

4th March, 1907

Sir,

I am directed by the Local Government Board to advert to your letter of the 15th ultimo, with further reference to the gift proposed to be made by the Hooe Parish Council of a portion of certain property belonging to the Parish as a site for the erection of a Parish Room, and to state that the Board are not aware of any statutory authority under which the land can be allowed as proposed without payment of the value of the land.

I am, Sir,

Your Obedient Servant

Assistant Secretary

Mr Richard W. Hayward
Clerk of the Hooe Parish Council

Letter 07

Quarto-sized sheet, folded across the width, and then rotated ninety degrees to give a small four-page document. It is no doubt sent by Richard W Hayward to the Rev. C. Routh, who seems to have been, at that time, the Secretary of, and acting for, the "Hooe Ladies' Working Party ". The letter is undated but it must have been written some time between the 4th March, 1907, when the Local Government Board sent their letter, to which the following refers, and the 4th April, 1907, when Rev C. Routh wrote his reply (see Letter ??)

**HOOE
PARISH COUNCIL**

To

The Hooe Ladies' Working Party

Dear Sir,

I am instructed to inform the Ladies who form the party above named that after taking the necessary steps to obtain consent to the Council's proposal to present the site for the proposed Parish Room, the Local Government Board now state that the Council cannot part with the site without payment of the value of the land; the Council being desirous of furthering the scheme as far as ladies in their power would be willing to entertain an offer for the purchase of the plot or a portion of it should it be deemed desirable to do so.

Any such offer should be delivered to me in writing not later than the 15th April next.

I remain, Sir,
Your Obedient Servant.

Letter 08

This is letter-sized, a single sheet, handwritten in ink, sent to the Hooe Parish Council by Cuthbert Routh, on behalf of the Hooe Ladies Working Party. It is dated April 4th, 1907

To the Chairman & Members of the Hooe Parish Council

Gentlemen,

The Hooe Ladies Working Party commission me to resume the recent overtures for a certain Building Site for the projected Parish Room.

Under present circumstances, they feel warranted to offer, for the fee simple of the land in question, a sum not exceeding Fifteen Pounds and they hereby make this offer accordingly.

For urgent reasons they request the favour of an early reply: especially since much valuable time has elapsed since the scheme was first started.

I am, Gentlemen,
Your Obedient Servant

Cuthbert Routh, Secretary
(On behalf of Hooe Ladies Working Party)

The Lodge, Hooe

April 4th, 1907

Letter 09

This is letter-sized, a single sheet folded across its width, handwritten in ink (apart from the printed address at top-right), sent to the R. W. Hayward, from Cuthbert Routh, on behalf of the Hooe Ladies Working Party. It is undated.

HOOE,
BATTLE,
SUSSEX

My Dear Sir,

I thank you for your note asking whether the Ladies Working Party were offering £15 for the whole or only part of the plot of land which they have in view for the proposed room.

I read your note to the Party at their meeting yesterday & I am desirous to reply that they certainly think that the whole piece would meet the object in view much better than a portion of it would.

In any case, the part not required would be but a fragment.

I regret that I did not insert the word "all" in my letter to the Council - which is usually expressed in legal forms of conveyance. Had I so done, there would have been no ambiguity.

I will beg you to present this note, together with what I said previously, at the Council Meeting.

Yours faithfully,

Cuthbert Routh,
(For Hooe Working Party)

R. W. Hayward, Esq.,
The Mount

Letter 10

This is letter-sized, a single sheet torn across its width to produce a smaller sheet of paper, handwritten, in ink, sent to the Rev C Routh from R. W. Hayward. There are no addresses. It is dated 19-4-07.

Copy

19/4/07

Dear Sir,

Re Site for Parish Room

Your application dated 4th April was duly laid before the Council at their meeting last evening and I am instructed to inform you that the Council are not prepared to accept the offer therein made for the purchase of the plot of land although such offer might suffice for a portion of the plot. Such portion would, by decision of the Council, be situated at the Southern End of the plot. I am, therefore, to suggest that your Ladies Committee furnish the Council with particulars of how many feet of frontage would be required for the proposed building, allowing for a fair pathway round it.

On receipt of your reply the Council will hold a further meeting to consider the matter.

Your Obedient Servant

R. W. H.
Clerk

Rev C. Routh
c/a of Ladies Working Party

Letter 11

This is letter-sized, a single sheet folded across its width, handwritten (bad writing) in ink, sent to the Parish Council, and comes from three ladies who are obviously the spokeswomen for the Ladies Working Party. There are no addresses.

Hooe, April 24th 1907

To the Chairman and Members of the parish council of Hooe

Gentleman,

We beg to make you an offer on the half of the Ladies Committee for a portion of the plot of land now in the possession of Mr Arthur Carden and are prepared to give fifteen pounds for a portion on the south-west side containing thirty feet frontage and the whole of the depth which is approximately sixty feet. This takes the worst part of the plot and is about one quarter only of this particular piece of land belonging to the parish council. We will get the plan of the proposed parish room for the parish council's inspection. We trust are offer may be accepted and that the parish council will inform us of their decision on as early date as possible.

We are, Gentleman,

Your Obedient Servants,

*C. Weston
L. Dodson
A. Bennett*

Letter 12

This is letter-sized, a single sheet torn across its width to produce a smaller sheet of paper, handwritten, in ink, sent to the Rev C Routh from R. W. Hayward. There are no addresses but the writing is that of R. W. Hayward, the Clerk to the Parish Council It is dated 3-5-07.

Copy

3 May 1907

To Mrs Weston & the Ladies Committee

Madam,

Your application of 24th instant relative to a site for a Parish Room was laid before a Meeting of the Council held last evening and I am instructed to state that the Council accept the offer of £15 therein made for a portion of the plot named; such portion to contain a frontage of 36 feet with full depth of the plot; their acceptance of the offer is subject to the consent of a Parish Meeting to be held next Thursday evening, the 9th inst. in the School at 8 o'clock and further will have to be submitted for approval of the Local Government Board before further action can be taken.

Letter 13

This is letter-sized, a single sheet of paper torn across its width to produce a smaller sheet of paper; hand- written, in ink, sent to the Local Government Board, from R. W. Hayward. There are no addresses but the writing is that of R. W. Hayward, the Clerk to the Parish Council It is dated 15-5-07.

15/5/07

Reference
4 Mch
20,471.E.1907

Site for Parish Room

Referring to former correspondence on this subject, I am now instructed to inform you that the Council have accepted an offer of £15 for purchase of a portion of the plot of Parish property named, in my previous letters sufficient for erection of proposed room.

The said portion to contain a frontage of 36 feet with its whole depth being somewhat less than a 3rd of the whole plot while the remaining part would probably command a rental little short of that at which the whole is now let. The proposed sale has been submitted to a Parish Meeting and received assent by a well representative body of ratepayers.

I am, therefore, to ask you that your Board will grant their consent to the same.

Letter 14

This is a "Form of Queries", as mentioned in Letter 16, and was sent by the Local Government Board with their letter dated 23rd May 1907. The form was to be filled in and returned with two other preliminary sales forms. The actual form in the Records Office is on blue paper, pre-printed with questions down the left-hand side and space for answers down the right. However, the right hand side is blank with no answers to the questions. It is simply identified as "Form No. 8". At the top left, "5 and 6 Will, 4, e 69", is printed.

Physically, it's about foolscap size but appears to have been produced, by folding in half, width-wise, a larger sheet of paper, to produce a final document with four pages, hinged on the left.

Sale of Parish Property

Hailsham Union
Parish of Hooe
County of East Sussex.

No. 72164E
1901

Letter 15

This is a "Form of Declaration", and is mentioned in Letter 16. It was sent by the Local Government Board, with the above letter, dated 23rd May 1907, for the Hooe Parish Council to fill in and return together with two other preliminary sales forms, sent with the same letter.

I believe that the form, in the Record Office, is not the original but some form of carbon copy because the "ink" is blue/mauve. Why the form is completely hand-written, I have no idea but perhaps it was intended as an example of what was required from the Hooe Parish Council.

I haven't copied the form because of time and the fact that no details had been entered so I don't know what was needed to be declared.

At top left appears the words - "Parish Property"
"5 and 6 Will, IV, e 69"

Physically, it's about foolscap size but appears to have been produced, by folding in half, width-wise, a larger sheet of paper, to produce a final document with four pages, hinged on the left.

Parish Property
5 and 6 Will, IV, e 69

Hailsham Union
Hooe
East Sussex.

Declaration of Possessing Title

Letter 16

This is a form, simply identified as "Form No 1", mentioned in Letter 16. It was sent by the Local Government Board, with the above letter, dated 23rd May 1907, for the Hooe Parish Council to fill in and return together with two other preliminary sales forms, sent with the same letter.

I believe that the form, in the Record Office, is not the original but some form of carbon copy because the "ink" is blue/mauve. Why the form is completely hand-written, I have no idea but perhaps it was intended as an example of what was required from the Hooe Parish Council.

I haven't copied the form because of time and the fact that no details had been entered.

Physically, it's about foolscap size but appears to have been produced, by folding in half, width-wise, a larger sheet of paper, to produce a final document with four pages, hinged on the left.

Letter 17

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolscap-size, grey-coloured, typed, and a single sheet.

No. 61,620 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

23rd May, 1907

Sir,

I am directed by the Local Government Board to advert to your letter of the 15th instant, requesting their consent to the sale, by the Parish Council of Hooe, of certain land belonging to the Parish, and, in the first instance, to forward preliminary sale forms for adoption.

One of the forms, No. 1, together with the Form of Queries and, if necessary, the Form of Statutory Declaration, should be carefully filled up, signed, and returned to the Board, the duplicate Form No. 1 being retained by the Parish Council.

I am, Sir,

Your Obedient Servant

Assistant Secretary

Mr Richard W. Hayward

Letter 18

This is a printed/typed version of Form No. 1, as mentioned in Letter 16, (also, see letter 5, which is a hand-written version of the form) and is from the Local Government Board to Richard W. Hayward; it is easier to read because it is either typed or pre-printed.

This document comprises THREE separate, foolscap sheets, each typed/printed on one side only.

Because the sheets were blank, in as much as no data had been entered by the Parish Council, I decided not to copy them, because of the time. I could, however, get a digital photograph in the future.

Letter 19

This is a lined exercise pad, of foolscap size: except for the title and address, everything is hand-written. It is a copy of a letter sent by Richard W. Hayward to the Local Government Board, and is dated 4th June 1907.

Copy

No. 61620 E
23rd May 1907

**HOOE
PARISH COUNCIL**

Clerk's Office
**THE MOUNT
HOOE BATTLE**

4th June 1907

Sir,

Referring to your letter of 23rd inst., enclosing preliminary Sale forms, I am now instructed to forward to you the same duly filled up and signed.

viz Form No.1
“ of Queries
“ of Statutory Declaration.

I remain, Sir,

Your Obedient Servant
Richard W. Hayward
Clerk

The Secretary,
Local Government Board,
Whitehall,
S.W.

Letter 20

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolscap-size, grey-coloured, typed, and a single sheet. It is dated 6th June 1907.

No. 70398 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

6th June, 1907

Sir,

I am directed by the Local Government Board to acknowledge receipt of your letter of the 4th instant and enclosures.

I am, Sir,
Your Obedient Servant

S. B. Provis
Assistant Secretary

To, The Clerk of the Hooe Parish Council

Letter 21

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolscap-size, grey-coloured, typed, and a single sheet. It is dated 1st July 1907.

No. 70,398 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

1st July, 1907

Sir,

I am directed by the Local Government Board to advert to your letter of the 4th ultimo, relative to the proposed Sale by the Parish Council of Hooe of certain land belonging to the Parish, and to inform you that the Board have found it necessary to make certain inquiries of the Agents of the Lord of the Manor.

On receipt of their reply the Board will communicate with you again on the subject.

I am, Sir,

Your Obedient Servant
Assistant Secretary

Mr. R. W. Hayward,
Clerk of the Hooe Parish Council

Letter 22

This is an official letter from the Local Government Board to Richard W. Hayward. It is foolscap-size, grey-coloured, typed, and a single sheet. It is dated 1st July 1907.

No. 70,398 E 1907
TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD

Whitehall, S. W.

31st July, 1907

Sir,

I am directed by the Local Government Board to advert to their letter of the 1st instant, with reference to the proposed sale by the Parish Council of Hooe of certain land belonging to the Parish, and to state that the Board have been informed that the Lord of the Manor does not make any claim with respect to the property. The necessary steps should accordingly now be taken to convene a Parish Meeting in the Parish to consent to the sale. For this purpose Forms A, B, and C are enclosed.

The notice of the meeting should be given as in Form A, and a resolution following as nearly as practicable that in Form B should be proposed for adoption at the meeting.

A Certificate should be given by the Chairman of the Meeting in accordance with Form C, and the Forms A, B, and C should then be returned to the Board accompanied by the Declaration of the result of the Poll if a Poll is taken.

I am to add that the Board assumes that the Parish Council have come to an understanding with the present tenant, Mr. Carden, as to giving up possession of the part of his holding proposed to be sold and as to the rent to be paid for the residue.

Mr. R. W. Hayward,
Clerk of the Hooe Parish Council

Letter 23

This is a letter from the Hooe Parish Council to the Local Government Board and, though it's not signed, it is self-addressed as being from "The Mount, Hooe, Battle" and therefore, has to be from Mr. J. E. Brand, the Chairman of the Council.

The self-address is stamped, in blue/purple, as is Letter 03, and the rest all handwritten.

**HOOE
PARISH COUNCIL**

Clerk's Office
**THE MOUNT
HOOE BATTLE**

13th Aug 1907

Reference
88153 E.1907

Sir,

In accordance with instructions in your letter of 31st July relative to the sale of certain land belonging to the Parish of Hooe, I return herewith Forms A, B, and C, duly filled up and signed, from which it will be seen that the Parish Meeting has been held and the consent of such meeting ??? to the proposed sale.

With regard to the present tenants rights, I am instructed to inform you that Carden, the tenant has agreed to give up possession of the portion of the plot Council propose selling & in conclusion has tenancy of the remainder at a rent of one pound per annum.

Your obedient servant

The Secretary,
Local Government Board

Letter 24

Though this is an official letter from the Local Government Board to the Clerk of the Parish Council, the paper size is quarto and typed or printed to a standard format with spaces where entries have been made in hand writing.

No. 98,733 E

1907

It will be convenient if the correspondents will -

- (1) Quote the NUMBER, REFERENCE, LETTER and DATE of each letter to which they reply;
- (2) Let communications on different subjects, or relating to different places, form separate letters;
- (3) Use paper of FOOLSCAP size; and (4) Address all communications to the Secretary.

TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD,

Whitehall, S. W.

15th August, 1907

Sale of Land

Sir,

I am directed by the Local Government Board to acknowledge the receipt of your letter of the 13th instant and enclosed Forms

I am, Sir, your obedient Servant,

Secretary

To

The Clerk to the Parish Council of Hooe

Letter 25

No. 98,733 E 1907

It will be convenient if the correspondents will -

- (1) Quote the NUMBER, REFERENCE, LETTER and DATE of each letter to which they reply;
- (2) Let communications on different subjects, or relating to different places, form separate letters;
- (3) Use paper of FOOLSCAP size; and (4) Address all communications to the Secretary.

TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD,

Whitehall, S. W.

10th September, 1907

Sir,

I am directed by the Local Government Board to advert to your letter of the 10th ultimo and to forward to you the enclosed copies of an Order requiring the Parish Council of Hooe to sell the interest of the Parish in the property described in the Schedule of the Rates by Public Auction or Private Contract, as they may deem most expedient, subject however to the Conditions of Sale annexed to the Rates.

Such additional Conditions should be imposed as the circumstances of the case may appear to the Parish Council to require in order to protect themselves from the burden of legal difficulties and costs.

Article 2 of the Order directs that the purchase money shall be paid into the hands of the treasurer of the Parish Council and be placed by him to their credit, and under Article 3, the Parish Council are required to open a special account in their ledger and to credit that account with the amounts so paid.

Article 4 provides for the payment out of the purchase money of such expenses as are referred to in that Article, and with the exception of any payments made in that respect, the purchase money must remain in the Treasurer's hands to the credit of the Parish until an Order has been issued by the Board for its appropriation under Section 3 of the Statutes 5 and 6. Will. 4, cap 69.

Before any of the expenses are defrayed, the Bills of such expenses should be transmitted to the Board and the most convenient course will be for you to return to the Board, duly filled up and signed, the enclosed Form of Tabular Statement, accompanied by the Bills of Expenses.

With regard to the Conveyance of the property in question, I am directed to draw your attention to Section 14, Subsection (3) of the Statute 45 and 46, Vict, cap 58, and to state that it will not be necessary to submit the Draft of the Deed to the Board for approval, nor will it be requisite for you to forward the Deed for Sealing and Registration by the Board.

I am, sir,
your obedient Servant,

Assistant Secretary.

Letter 26

No. 9235 E 1908

It will be convenient if the correspondents will -

- (1) Quote the NUMBER, REFERENCE, LETTER and DATE of each letter to which they reply;
 - (2) Let communications on different subjects, or relating to different places, form separate letters;
 - (3) Use paper of FOOLSCAP size; and (4) Address all communications to the Secretary.
-

TELEGRAPHIC ADDRESS: LOCALISE, LONDON

LOCAL GOVERNMENT BOARD,

Whitehall, S. W.

30th January, 1908.

Sir,

I am directed by the Local Government Board to advert to your letter of the 21st instant, forwarding a Tabular Statement giving particulars of the sale by the Parish Council of Hooe of certain Parish Property in pursuance of the Board's Order of the 4th September, 1907, and to state that the Board consider that it will be most convenient that the proposed investment of the sale proceeds should be made by way of deposit in the Post Office Savings Bank in the name of the Parish Council, and that the Board will proceed to issue an Order to this effect.

I am, Sir,
Your obedient Servant,

Assistant Secretary.

The Clerk to the Parish Council
of Hooe

Letter 27

This is a letter from the Hooe Parish Council (Richard Hayward). The self-address is stamped, in blue/purple, as is **Letter 01**, and the rest all handwritten.

HOOE PARISH COUNCIL

No. 98,733 E
1907

Clerk's Office

**THE MOUNT
HOOE BATTLE**

21st Jany 08

Sir,

Sale of Land

Being under instructions of your letter of 1st September last and Order of the Local Government Board dated 4th September 1907, I am instructed to inform you that the Sale and conveyance of the land is now completed (see form 34 enclosed with particulars) and that the purchase money is in the Treasurer's hands awaiting the Board's Order as to its appropriation.

Yours truly,
Rich W. Hayward
Clerk to Hooe P. C.

The Secretary,
L. G. B.

Letter 28

Though this is, obviously, an official letter from the Local Government Board to the Clerk of the Parish Council, it only carries the number and date at the top left; the rest of the printed notes - "It will be convenient", etc., does not appear on it anywhere. The paper size is quarto and typed or printed to a standard format with spaces where entries have been made in hand writing.

No. 9235 E

1908

Local Government Board,

Whitehall, S. W.

10th March, 1908

Sir,

I am directed by the Local Government Board to advert to their letter of the 30th January last and to forward to you the enclosed copies of the Order, which they have issued directing the deposit of the sum of £15 in the name of the Parish Council of Hooe, in the Post Office Savings Bank established at Ninfield.

When the deposit has been made the Savings Bank Book should be submitted to the Board for inspection.

I am, Sir,

Your obedient Servant

Assistant Secretary

The Clerk to the Parish Council of Hooe.

E. 151
